



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF MINERALS
TANZANIA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE



TEITI OPERATIONAL WORKPLAN FOR YEAR 2023/24

July 2023 - June 2024

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LIST OF ABBREVIATIONS AND ACRONYMS

ASM	Artisanal and Small-Scale Mining
BO	Beneficial Ownership
BRELA	Business Registrations and Licencing Agency
CAG	Controller and Auditor General
Capex	Capital Investment
CSOs	Civil Society Organizations
CSR	Corporate Social Responsibility
EDR-MIS	Extractive Data Reporting Management Information System
EITI	Extractive Industries Transparency Initiative
GDP	Gross Domestic Product
IA	Independent Administrator
ICT	Information and Communication Technologies
M&E	Monitoring and Evaluation
MC	Mining Commission
MDAs	Ministries, Departments and Agencies
MoU	Memorandum of Understanding
MSG	Multi-Stakeholders Group
NBS	National Bureau of Statistics
Opex	Operating Cost
PURA	Petroleum Upstream Regulatory Authority
SSM	Small Scale Mining
STAMICO	State Mining Corporation
TDV	Tanzania Development Vision
TEITI	Tanzania Extractive Industries Transparency Initiative
TEITA Act	The Tanzania Extractive Industries (Transparency and Accountability) Act
TPDC	Tanzania Petroleum Development Corporation
TRA	Tanzania Revenue Authority

1 INTRODUCTION

1.1. Background

The Government of United Republic of Tanzania joined the Extractive Industries Transparency Initiative (EITI) in February 2009 and became compliant in 2012 with the objective of increasing Transparency and Accountability in the Management of Extractive Industries. The implementation of EITI activities is governed by the TEITA Act, 2015 and EITI Standard 2023, both of which aim to promote an open, transparent and accountable management of the country's oil, natural gas and mineral resources.

Tanzania completed its first validation in 2011, following which the country was declared compliant to the EITI Rules in 2012. More validation work, subsequent to the 2011 validation, was carried out by the EITI in 2017 and 2020, based on the EITI Standard 2016. The validation process determined that the country had achieved significant progress in implementing the EITI standard. The EITI Board recommended that TEITI adopts eighteen (18) corrective actions, and the subsequent validation was intended, among other activities, to evaluate the implementation status of the corrective actions. Ten (10) of the eighteen (18) corrective actions are fully resolved, according to a resolution agreed by the EITI Board in June 2020.

The remaining corrective actions were addressed in the 2018/19, 2019/2020 and 2020/2021 TEITI Reports. Tanzania commenced its third validation in April, 2023 in which the Board is keen to validate the remedial actions recommended in the 2020 validation report and assess the Tanzania's progress in implementing the 2019 EITI Standard. In the 2023/24 fiscal year, TEITI will embark on implementation of the recommendations and corrective actions from the 2023 validation.

Tanzania has published thirteen (13) TEITI reports covering the period from 1st July, 2008 to 30th June, 2021. The reports have contributed in building public confidence and trust in the extractive companies and the Government with regards to oil, gas and mining investment operations in the country. The information compiled in the TEITI reports has made it easier for the general public to understand the role that the nation's extractive industries play. Furthermore, the public's desire for accountability and transparency from the government and the extractive companies that exploit the nation's natural resources has gained impetus as a result of the usage of TEITI data, which has strengthened the general public's awareness.

Moreover, the utilization of TEITI data and information will ultimately lead to the government optimizing its equitable share of earnings from investments in oil, natural gas and mineral resources. The disclosure of extractive industries payments and revenues through TEITI reports has also helped to improve revenue collection and accountability. Some of the major achievements that come along with the implementation of TEITI works in the country are: - increasing compliance in disclosure of payment made by the extractive companies and Government revenue from the extractive sector; Transparency in disclosure of service levies Local Content, Corporate Social Responsibility (CSR), Capital Investment (Capex), and Operating Cost (Opex); inclusion of information on Environmental management; inclusion of Small-Scale Subsector in the TEITI Reports for public consumption; as well as making it easier for the general public to obtain free information about the extractive industry by creating the TEITI Dashboard, which serves as a centralized, easily accessible source of data on revenues and payments.

The 2023/24 workplan inherits uncompleted key activities from the previous 2022/23 TEITI Workplan such as establishment of a beneficial ownership register and disclosure of contracts entered between the government and extractive companies taking part in the sector. It includes contributions from a range of stakeholders to improve knowledge and monitoring of the extraction and distribution of profits from the industry, as well as providing support for CSOs and communities in assessing CSR contributions, local content, and social investments made by extractives companies.

The 2023/24 Workplan is fully aligned with national objectives as detailed in the Tanzania Development Vision 2025, Tanzania Five Year Development Plan III (2021/22 - 2025/26)), TEITI Five Year Strategic Plan and TEITI 2023/24 Action Plan. The work plan is also prepared in line with the TEITA Act 2015 and the EITI Standard 2023. The activities outlined in the workplan are also reflect National priorities for the extractive industries.

The Five-year Development Plan 2025 includes an aspect of promoting transparency and accountability by strengthening the implementation of Tanzania Extractive Industries Transparency Initiative. Section 6.4.1 stipulates that, in order to enhance fiscal sustainability, the Government will continue to maintain stable macroeconomic conditions to contribute to economic growth, increase revenue collections by expanding the tax base, increase tax net and improve the tax administration system.

Therefore, the creation of EITI in Tanzania is viewed as a government intervention aimed at enhancing domestic income mobilization. The Five-year Development Plan 2025 also includes a number of other pertinent clauses to support the growth of small-scale mining and to increase foreign direct investment in the extractive industry.

According to the 2025 Development Vision (TDV 2025), Good Governance and Rule of Law are considered essential in promoting transparency and accountability. Sections 1.2.3 and 4.3 of the TDV 2025 stipulate that good governance must be nourished by promoting the culture of accountability and by clearly specifying how incentives are provided for and related to performance and how sanctions are imposed. TEITI will encourage the fulfillment of Development Vision 2025 by enhancing transparency through effective multi-stakeholder oversight (government, companies and participation of civil society) in decision making and proper reallocation of revenue generated from extractives as set out in EITI Standard 2023 and TEITA Act, 2015.

1.2. Workplan Objective

The 2023/24 Operational Workplan aims at strengthening and enhancing transparency and accountability in the administration of Tanzania's extractive industries so that the exploitation and management of these natural resource can stimulate growth and foster public debates and accountability. The activities in the Workplan seek to effectively address both EITI Standard 2023 and the TEITA Act, 2015 as well as national Priorities. Nevertheless, the workplan is linked to the objectives of the TEITI Strategic Plan which are:- A) HIV/AIDS infections and non-communicable diseases to employees reduced and supportive services improved; B) National Anti-Corruption Strategy implementation enhanced and sustained; C) Transparency and accountability in the extractive industry enhanced; and D) Capacity of TEITI to deliver Services enhanced

Therefore, the 2023/24 workplan has four (4) main objectives, which are: -

- i. To strengthen revenue management and accountability in the extractives sector,
- ii. To enhance transparency in the extractives sector,
- iii. To enhance legal and institutional framework for EITI implementation,
- iv. To enhance capacity, skills and knowledge of the TEITI Secretariat and Multi-Stakeholder Group

2 WORKPLAN IMPLEMENTATION ARRANGEMENT

Under each of the four objectives, particular activities have been specified for ensuring the successful implementation of EITI in Tanzania. A detailed description of these activities is given below.

2.1. To Strengthen Revenue Management and Accountability in the extractives sector

This objective aims at ensuring effective collection, optimization and allocation of revenues; optimal social and economic spending; and improved accountability in the extractives sector. To achieve this objective, the following major activities will be carried out:

2.1.1 Development of a Systematic Data Disclosure System known as “Extractive Data Reporting Management Information System (EDR-MIS)”.

For preparation of the past 13 TEITI reports, the institution used to hire a consultant (an Independent Administrator (IA) every year. This took time to finish the process of report preparation and production as it involved three major stages, namely: - procurement of an IA; data collection and analysis; and report preparation. The stages have cost implications that can be minimized.

Therefore, the development and adoption of the “Extractive Data Reporting Management Information System” will enable comprehensiveness, reliability, relevance, cost effectiveness and timely TEITI reporting.

The Development of the EDR-MIS will involve the following activities

- 1) Requirements Gathering
- 2) Requirements Analysis
- 3) EDR-MIS Design
- 4) EDR-MIS Development
- 5) EDR-MIS Testing
- 6) EDR-MIS Deployment
- 7) EDR-MIS Implementation and Maintenance (Training)

The EDR-MIS will involve the following boundaries; Identifications of Reporting Entities i.e. Extractive Companies and Government Entities, Registration of Extractive Companies, System User Registration, Data Collection, Initial Reconciliation, Investigation of

Discrepancies, draft EITI Report, Preparation of Final Contextual Information and Financial Report, Uploading Audited Financial Statements and Preparation of Various Reports and APIs integration.

This system will be used by Government Entities responsible for collecting revenues, fees, service levies, etc. Also, it will be used by the Extractive Companies, Ministries, Mining, Oil and Gas Entities, CSOs, National Audit Office and other Stakeholder as needs arise.

2.1.2 Preparation, publication, dissemination and sensitization of the 2021/2022 TEITI Report (the 14th TEITI report).

This is in line with the EITI Standard requirements that promote the open and accountable management of oil, gas and mineral resources through the regular publication of EITI reports. The dissemination process serves to ensure that the content of the 14th TEITI report is made available to the general public, all the way up to the communities where extractive operations are carried out. The goal of sensitizing key institutions is to increase government support for Tanzania's EITI implementation and to have an influence on policies governing the management of the extractive industries. Additionally, it aims to increase the number of stakeholders and their advocacy, as well as the public's awareness of the need to use TEITI reports as tools to improve the good governance of extractive resources and the extractive industry's accountability to Tanzanians. Preparation, publication, dissemination and sensitization of the 14th TEITI Report will be achieved through the following activities:

- Development of Terms of Reference (ToR) for preparation of the report.
- Identification and notification of key reporting entities on the data Collection exercise (TRA, MC and TPDC and extractive companies)
- Conducting of a scoping study, data collection, analysis and reconciliation
- Corresponding with reporting entities (i.e. Companies and government agencies) for clarifications and issuance of reporting templates for the 14th report data collection.
- Collection of Payments and receipts data for reconciliation.
- Conducting MSG meetings for review and approval of the scoping and final 14th TEITI report.
- Organizing sensitization workshops for the MSG and media personnel on EITI reporting.
- Launching and publishing of the 14th TEITI report,

- Translation of 14th reconciliation report into Kiswahili and Braille Languages & printing of full report and short versions).
- Analysis, summarization and presentation of the information in the report for use by different EITI stakeholder groups.
- Development of TEITI Communication strategy.
- Improving TEITI's website and the dashboard and disseminating data from the 13th TEITI report to various stakeholders for public debate and decision making
- Conducting an awareness raising workshop between the private sector and the government on best practices for local beneficiation in the extractive industry focusing in the disclosure of revenue receipts and CSR contribution at district level.
- Participate in four (4) National exhibitions (Saba Saba, nanenane, Geita, Madini day and two (2) International exhibitions

2.1.3 Integration of small-scale mining data in the TEITI report

Tanzania's small-scale mining subsector has experienced notable expansion. For example, it was disclosed that the Small-Scale Gold Mining sub-sector produced 16,993.70 kg of gold in FY 2020/2021, which accounted for 26.54% of the total gold production that year. The sub-sector is a national priority, and the government has ambitions to develop and change it further. For instance, in the Minister for Minerals' 2023/2023 budget speech, the government pointed out that it is committed to developing the subsector by issuing more primary mining licenses in areas with known primary geo-information and subsidizing exploration activities for small-scale miners through the State Mining Corporation (STAMICO). In light of this commitment and considering that a large number of Tanzanians are employed in this subsector and might be interested in learning more about such mining operations, then the quantity of gold produced and revenues generated is noteworthy for inclusion in TEITI reports. In this particular task, the following activities are planned.

- Conducting a Pilot study for inclusion of ASM and SSM data in TEITI reports in Geita and Chunya.
- Mainstreaming ASM and SSM data into TEITI reports and carrying out research on the contribution of ASM in the National GDP,
- Carrying out Trainings for 200 Small Scale Miners on the importance of Record keeping and disclosure of ASM and SSM data in EITI reporting in Geita and Chunya.

The following outcomes are expected: -

- i. Timely publication of TEITI reports;
- ii. Cost effectiveness in the data collection and report preparation processes;
- iii. Implementation of recommendations from EITI implementation and Validation;
- iv. Inclusion of small-scale mining data in the 14th TEITI report;
- v. Ascertained contribution of small-scale mining in the national GDP; and
- vi. Increased public awareness on transparency and accountability issues in management of extractive resources.

2.2. To Enhance Transparency in the Extractive sector

This objective will lead into ensuring transparency and accountability in the management of extractive sector. To achieve this objective, the following major activities will be carried out:

2.2.1. Disclosure of information in contracts, concessions and licenses issued to extractive industry companies.

Contract disclosure, which fosters confidence by transparency, will safeguard and enhance the government's image in the management of extractive resources and extractive companies. TEITI will execute the following activities in order to keep tabs on its progress toward contract disclosure: -

- Preparation of a contracts disclosure roadmap,
- Requesting of copies of contracts from the Ministry of Minerals, Ministry of Energy, PURA and TPDC,
- Convening joint meetings between TEITI, relevant Ministries, Departments and Agencies (MDAs) to appraise them on contract disclosure and discuss the best ways to disclose contracts,
- Preparation of a report by the TEITI Secretariat for the MSG on contract information to be disclosed,
- Submitting proposed areas/information to be disclosed to the Transparency and Accountability Committee for approval before publication by the Minister for Minerals and Minister for Energy as per Section 16 of the TEITA Act, Cap. 447 and Rule 13 of the Transparency and Accountability Regulation, GN No. 141 of the Year 2019,
- Publication of Mining, Oil and gas contracts.

2.2.2. Developing a Beneficial Ownership (BO) Register and Making it Operational.

The concept of beneficial ownership in Tanzania was introduced in the Companies Act through the Finance Act No. 8 of 2020 (the Finance Act). It defines a beneficial owner as a natural person who either owns, controls or is entitled to a substantial economic interest, whether directly or indirectly, over a company. A person who exercises significant control over another person related to a company is also considered as a beneficial owner.

In line with the Finance Act No. 8 of 2020, the TEITA Act, Cap 447 imposes an obligation on Companies in Extractive Industry to publish information, including but not limited to, names of individuals who own interests in the extractive industry companies. (*section 16(1)(b)* of the TEITA Act, Cap 447). To the moment, BRELA is mandated to manage and administer the BO disclosures. However, since the EITI standard 2023 requires every EITI implementing country to build and maintain a public register of the beneficial ownership of the mining, oil and gas companies, TEITI has an obligation to play in the BO register establishment process.

The key activities for the implementation of this objective include:

- Sensitization workshops with relevant stakeholders for the Beneficial Ownership Disclosures,
- Engaging with BRELA and other relevant stakeholders on the intention to execute the TEITA Act Cap, 447 on publication of BO information and discuss on how to execute the exercise without interfering the mandates lawfully conferred to BRELA on issues of BO,
- To request information on BO pursuant to section 451B (e) of the Companies Act, Cap 212 for beneficial owners in mining, oil and natural gas operations. The information will be attested by Extractive Companies on request by the TEITI Committee.
- Collecting and Preparing of Beneficial Ownership information into a common Registry and submit it to the Transparency and Accountability Committee for approval and to cause the Minister for Minerals and Minister for Energy to publish as specified in Section 16 of the TEITA Act, Cap 447.
- The Development of an online Beneficial Ownership register which involves the requirements gathering step; requirements analysis; system design and development; system testing; system deployment; and trainings on use and maintenance.

2.2.3. To monitor and track impacts and progress on recommendations of the previous TEITI report.

During the 2023/2024 financial year, TEITI will initiate actions aimed at enforcement of recommendations from the 13th TEITI report and evaluation its impact in the extractive sector. These will include:

- Organizing workshops and correspondences with relevant institutions to follow up on the report recommendations.
- Organizing follow-up meetings with the relevant institutions.
- Engaging with the Mining Commission (MC), the National Bureau of Statistics (NBS), the Petroleum Upstream Regulatory Authority (PURA), the Bank of Tanzania the Ministry of Energy, the Ministry of Minerals to improve the accuracy and authenticity of mineral and gas production and export data.

2.2.4. Disclosure of Environmental and social impact of extractive activities

Requirement 6.4 of the EITI Standard, 2023 requires implementing countries to disclose an overview of relevant legal provisions and administrative rules governing environmental and social impact management and monitoring in the extractive sector. The disclosed information has to include information on rules regarding environmental permits and licenses, including social, gender and environmental impact assessments, as well as rehabilitation, decommissioning and closure programs. Further, the reports must include information on the roles and responsibilities of relevant government agencies in implementing such rules and regulations. Under this activity, the following tasks will be implemented: -

- Collecting information on payments made by extractive companies for mandatory social and environment expenditures;
- Corresponding with extractive companies and conducting site visits for physical scans on the implementation status of Environmental Management Plans. (Site visits will involve MSG members, extractive companies and the Secretariat);
- Submitting to the Committee the draft report on the impact of extractive operations on the environment for approval before publication as per Section 16 of TEITA Act, Cap. 447

2.2.5. Carry out research to enhance transparency and Accountability in Extractive sector

The following tasks are planned under this activity:

- Carrying out research focusing on enhancing Transparency in Mineral, Oil and Gas and Energy Transition issues.
- Evaluating the potential for local Content in the extractive sector and assessing the alternative community livelihoods in the surrounding areas of extractive operations.
- Collecting and Preparing the Extractive Sector Statistical Handbook for dissemination

The following outcomes are expected;

- i. Beneficial ownership register developed and made operational;
- ii. Disclosure of Information in the Mining, oil and gas contracts, concessions and licenses relating to extractive industry companies;
- iii. Increased citizen awareness and debate through increased disclosure as per EITI Requirements 2-7;
- iv. Increased public awareness on contracts, concessions and licenses issued to extractive industry companies;
- v. Increased public trust to its government on issues related to good governance of the extractives sector;
- vi. Communication Strategy developed and implemented;
- vii. Increased public awareness on expenditures and payments made by extractive companies in lieu of the environmental and social impact of extractive activities
- viii. Increased Awareness about the use of EITI Data.

2.3. To enhance legal and institutional framework for EITI implementation

Under this activity, the following tasks are planned:

- Identify areas which require proposed amendments in the TEITA Act, 2015 and its Regulations;
- Prepare stakeholders meetings to receive challenges and opinions for amendment
- Prepare the Client Charter and ICT Policy;
- Coordinate the implementation of the MoU entered between TEITI and the Ministry of Mines, Energy and Water of Zanzibar, TEITI and TRA;

The following outcomes are expected

- Completion of Client Charter, ICT Policy and other documents.
- Proper functioning of TEITI for effective implementation of EITI activities in Tanzania.

2.4. To enhance capacity, skills and knowledge of the TEITI Secretariat and Multi-Stakeholder Group

This objective aims to facilitate proper function the TEITI MSG and its secretariat by enhancing their capacity to deliver the intended services. It will involve conducting various training sessions and providing administrative support. This objective will be executed by implementing the following activities: -

- Facilitation of capacity building trainings to 20 TEITI Secretariat Staff on extractive contracts negotiation skills, tax regimes, extractive resources management, critical minerals and energy transition;
- Facilitation of trainings of MSG members and their wider constituencies on the use of TEITI data;
- Building the capacity of parliamentarians and media on extractive sector disclosures and the utilization of EITI data;
- Conducting a survey and developing indicators for the institutional monitoring and evaluation (M&E) framework.

3. BUDGET AND FUNDING

The 2023/24 Workplan covers the Period from 1st July, 2023 to 30th June, 2024. The indicative commitment from the Government budget is **TZS 780,586,320.00 (USD 332,858.44)** while the remaining fund of **USD 1,082,141.56** will be sourced from Development Partners. Therefore, TEITI is required to comply with Government Financial Regulations. Expenditures are regularly audited by the Internal Audit Unit of the TEITI Secretariat to inform the Secretariat's Management and the MSG about its financial compliance and on how it manages the risks associated with realizing its objectives. Additionally, TEITI's, expenditures are subject to external audit on an annual basis by the Controller and Auditor General (CAG).

Under each of the four objectives, TEITI has costed the planned activities as indicated in **Appendix 1.**

Appendix 1. TEITI Workplan Matrix -FY 2023/24

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
Objective 1: To Strengthen Revenue Management and Accountability in the extractives sector						
a) Development of a Systematic Data Disclosure System known as “Extractive Data Reporting Management Information System (EDR-MIS)						
1. Requirements Gathering			Secretariat/MSG	10,000	GoT/Donor	
2. Requirements Analysis			Secretariat/MSG	21,000	GoT/Donor	
3. EDR-MIS Design			Secretariat/MSG	25,000	GoT/Donor	
4. EDR-MIS Development			Secretariat/MSG	20,000	GoT/Donor	
5. EDR-MIS Testing			Secretariat/MSG	12,000		
6. EDR-MIS Deployment			Secretariat/MSG	6,000	GoT/Donor	
7. EDR-MIS Implementation and Maintenance (Training)			Secretariat/MSG	21,000	GoT/Donor	
b) Preparation, publication, dissemination and sensitization of the 2021/2022 TEITI Report (the 14th TEITI report).						
1 Development of Terms of Reference (ToR) for preparation of the report	ToR	Q1 2023	Secretariat/MSG	10,000	GoT	
2 Identification and notification of key reporting entities on the data Collection exercise (TRA, MC and TPDC and extractive companies)		Q3 2023	Secretariat/MSG	5,000	GoT	
3 Conducting of a Scoping Study data collection, analysis and reconciliation by the TEITI Secretariat.	Scoping report	Q4 2023	Consultant/Secretariat/MSG	20,000	GoT	
4 Corresponding with reporting entities (i.e. companies and government agencies) for	Number of reporting entities trained	Q1 2024	Consultant/Secretariat/MSG	5,000	GoT	

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
clarifications and issuance of reporting templates for the 14 th report data collection.						
5 Collection of Payments and receipts data for reconciliation.	Companies and government receipts data	Q1 2024	Consultant/Secretariat/MSG	30,000	GoT	
6 Conducting MSG meetings for review and approval of the scoping and final 14 th TEITI report.	Number of stakeholders	Q1 2024	Secretariat/MSG	-	GoT	
7 Launch of the 14 th TEITI report and Publication of the Report.	Final report published	Q2 2024	Secretariat/MSG	20,000	GoT	
8 Translation of 14 th reconciliation report into Kiswahili and Braille Languages & printing of full report and short versions).	14 th reconciliation report translated	Q2 2024	Secretariat/MSG	20,000	GoT	
9 Analysis, summarization and presentation of the information in the report for use by different EITI stakeholder groups.			TEITI Secretariat/MSG	20,000	GoT	
10 Implementation of the recommendations from EITI Validation and TEITI Reports.	Number of Recommendations implemented		TEITI Secretariat/MSG	5,000	GoT	
11 Development of TEITI Communication strategy.	Communication Strategy completed	Q3-Q4, 2023	TEITI Secretariat/MSG	40,000	GoT	
12 Improving TEITI's website and the dashboard and disseminating data from the 13 th TEITI report to various stakeholders for public debate and decision making	Website and dashboard improved, number of disseminating events	Q3, 2023	TEITI Secretariat/MSG	10,000	GoT	
13 Conducting an awareness raising workshop between the private sector and the government on best	Percentage of people who are aware of annual	Q3 2023 Q1 2024	Secretariat/MSG	30,000	GoT	

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
practices for local beneficiation in the extractive industry focusing in the disclosure of revenue receipts and CSR contribution at district level.	payments and receipts from extractive industries through different communication media.					
14 Participate in four (4) National exhibitions (Saba Saba, nanenane, Geita and Madini and two (2) International exhibitions	Number of National and International exhibitions	Q3 2023 and Q2 2024	Secretariat/MSG	10,000	GoT	
c) Integration of small-scale mining data in EITI reporting						
1. Conducting a Pilot study for inclusion of ASM and SSM data in TEITI reports system in Geita and Chunya.	Integrating ASM and SSM in TEITI reporting	Q3 2023	Secretariat/MSG	10,000	GoT	
2. Mainstreaming ASM and SSM data into EITI reports and carrying out research on the contribution of ASM in the National GDP		Q4 2023	Secretariat/MSG	50,000	GoT/External funding	
3. Carrying out Training for 200 Small Scale Miners on the importance of Record keeping and disclosure of ASM and SSM data in EITI reporting in Geita and Chunya.	Number of small-scale miners trained	Q4 2023 and Q1 2024	Secretariat/MSG	20,000	GoT	
Objective 2: To Enhance Transparency in the Extractive sector						
a) Disclosure of information in contracts, concessions and licenses issued to extractive industry companies.						

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
1. Preparation of a contracts disclosure roadmap	contracts disclosure roadmap developed	Q3 2023	Secretariat/MSG	-		
2. Convening joint meetings between TEITI, relevant Ministries, Departments and Agencies (MDAs) to appraise them on contract disclosure and discuss the best ways to disclose contracts,	Number of Government Officials participating in the meeting	Q3, 2023	AG, PS-MoE, PS-MoM, DG – PURA, ES-MC, ES-TEITI, and DG-eGA	5,000	GoT	
3. Arrange workshops with extractive companies to come to an agreement on the most feasible approach to use for the contract disclosure exercise,	Number of extractive companies participated in the workshop		Secretariat/MSG	20,000	GoT	
4. Preparation of a report by the TEITI Secretariat for the MSG on contract disclosure for informed decision.			Secretariat/MSG	20,000	GoT	
5. Request copies of contract from the Ministry of Minerals, Ministry of Energy, PURA and TPDC.	Number of contracts reviewed	Q3 2023	Secretariat/MSG	10,000	GoT	
6. Prepare and conduct discussion and consultative meetings with extractive companies and government institutions that had entered into Mining, Oil and Gas Contracts with the Government for purposes of extracting information in such contracts for disclosure.	Number of extractive mining and Government entities consulted	Q4 2023	MSG/ Government entities	20,000	GoT	

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
7. Submit proposed areas/information to be disclosed to the Transparency and Accountability Committee for approval before publication by the Minister for Minerals and Minister for Energy as per Section 16 of the TEITA Act, Cap. 447 and Rule 13 of the Transparency and Accountability Regulation, GN No. 141 of the Year 2019.	Recommendations report	Q1 2024	MSG/ Companies	10,000	GoT	
8. Disclosing Mining, Oil and gas contracts	Number of contracts disclosed	Q1 2024	TEITA Committee, ACG and Secretariat	20,000	GoT	
b) Developing a Beneficial Ownership (BO) register and making it operational						
1. Sensitization workshops with relevant stakeholders for the Beneficial Ownership Disclosures,	Number of stakeholders participating	Q3 2023	TEITI Secretariat/MSG/BRELA and Companies	30,000	GoT	
2. Engaging with BRELA and other relevant stakeholders to discuss on how to execute the TEITI BO register without interfering the mandates lawfully conferred to BRELA on issues of BO,	Number of stakeholders participating		TEITI Secretariat/MSG/BRELA and Companies	5,000		
3. To request from extractive companies, information on BO pursuant to the Companies Act, 2020 for beneficial owners in mining, oil and natural gas operations.	Number of companies that will have submitted BO information Number of BO		TEITI secretariat/ extractive companies	30,000		

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
	submissions					
4. Collecting and Preparing of Beneficial Ownership information into a common Registry and submit it to the Transparency and Accountability Committee for approval and to cause the Minister for Minerals and Minerals for Energy to publish as specified in Section 16 of the TEITA, 2015.	BO Register		TEITI Secretariat	30,000	GoT	
5. The Development of an online Beneficial Ownership register	Online BO Register developed and operational			40,000	GoT	
c) To monitor and track impacts and progress on recommendations of the previous TEITI report.						
1. Organizing workshops and correspondences with relevant institutions to follow up on the report recommendations.	Number of institutions participated	Q 3-2023	TEITI Secretariat, MSG	15,000	GoT	
2. Organizing follow-up meetings with the relevant institutions.	Number of meeting conducted	Q 3-2023	TEITI Secretariat, MSG	15,000	GoT	
3. Engaging with the Mining Commission (MC), the National Bureau of Statistics (NBS), the Petroleum Upstream Regulatory Authority (PURA), the Bank of Tanzania the Ministry of Energy, the Ministry of Minerals to improve the		Q 3-2023	TEITI Secretariat, MSG	10,000	GoT	

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
accuracy and authenticity of mineral and gas production, export and employment data in the extractives sector.						
d) Disclosure of Environmental and social impact of extractive activities						
1. Collecting information on payments made by extractive companies for mandatory social and environment expenditures		Q 3-2023	TEITI Secretariat, MSG	5,000	GoT	
2. Corresponding with extractive companies and conducting site visits for physical scans on the implementation status of Environmental Management Plans. (Site visits will involve MSG members, extractive companies and the Secretariat);		Q4-2023	TEITI Secretariat, MSG	40,000	External Funding	
3. Submitting recommendations on the impact of extractive industry on the Environment to the Committee for approval before publication as per the EITI Standard, 2023 and the TEITA, Act Cap. 447		Q1, 2024	TEITI Secretariat, MSG	10,000	GoT	
e) Carry out research to enhance transparency and Accountability in Extractive sector						
1. Carrying out research focusing on enhancing Transparency in Mineral, Oil and Gas and Energy Transition issues.	Number of Research conducted	Q1-Q2 Quarter 2024	Secretariat	50,000	GoT/External funding	

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
2. Evaluating the potential for local Content in the extractive sector and assessing the alternative community livelihoods in the surrounding areas of extractive operations.		Q1 2024	Secretariat	50,000	GoT/External funding	
3. Collecting and Preparing the Extractive Sector Statistical Handbook for dissemination	Extractive Sector Statistical Handbook has been completed	Q3 2024	TEITI Secretariat/MSG	200,000	External Funding	
Objective 3: To enhance legal and institutional framework for EITI implementation						
1. Identify areas which require proposed amendments in the TEITA Act, 2015 and its Regulations	Areas that require amendments identified	Q3 2023	Secretariat/MSG	20,000	GoT	
2. Prepare stakeholders meetings to receive challenges and opinions for amendment	Number of stakeholders meetings conducted	Q2 2024	Secretariat/MSG	30,000	GoT	
3. Prepare the Client Charter and ICT Policy	Client Service Charter, ICT Policy	Q3 2023	Secretariat/MSG	5,000	GoT	
4. Coordinate the implementation of the MoU entered between TEITI and the Ministry of Mines, Energy and Water of Zanzibar, TEITI and TRA	Implementation of the MoU as per plan	Q2 2024	Secretariat/MSG	20,000	GoT	
Objective 4: To enhance capacity, skills and knowledge of TEITI Secretariat and Multi-Stakeholder Group						
a) Training						

Activities	Outcome and Performance Indicators	Time (Callender Year)	Responsible	Budget USD	Source	Status
1. Facilitation of capacity building trainings to 20 TEITI Secretariat Staff on extractive contracts negotiation skills, tax regimes, extractive resources management, critical minerals and energy transition	Number of TEITI secretariat trained.	Q3 2023	Secretariat /consultant	40,000	External Funding	
2. Facilitation of trainings of MSG members and their wider constituencies on the use of TEITI data;	Number of MSG and Stakeholders trained,	Q3-4, 2023	Secretariat/MSG/consultant	20,000	GoT/External Funding	
3. Building the capacity of parliamentarians and media on extractive sector disclosures and the utilization of EITI data	Number of parliamentarians and media trained.	Q4 2023	Parliamentarians/media/consultant/ Secretariat	45,000	GoT/External Funding	
4. Conducting a survey and developing indicators for the institutional monitoring and evaluation (M&E) framework.	Monitoring and Evaluation Framework, publication of annual report	Q4 2023, Q2, 2024	MSG/Consultant	50,000	GoT	
b) Management and operational cost						
Administrative Expenditures for TEITI activities.	Operation of TEITI, MSG Meetings, Staff		Secretariat/MSG	130,000	GoT/External Funding	
Total Costs (USD)				1,415,000		