



Mpango wa Uhamasishaji Uwazi katika
Mapato ya Madini, Gesi asilia na Mafuta

TEITI/MIN 49/2014

Re: Tanzania EITI Multi-Stakeholders Working Group

**Minutes of the Ordinary 49th MSG Meeting Held at International House, TEITI
Board Room, On November 19th 2014**

TEITI-MSG Members

PRESENT

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| 1. Hon. Mark Bomani | Chairperson |
| 2. Mr. Bubelwa Kaiza | MSG-Member-CSOs |
| 3. Mr. Mbaraka H. Igangula | MSG-Member-CSOs |
| 4. Mr. Alfred Mwaswenya | MSG-Member-Industry (ASM) |
| 5. Ms. Kate Methley | MSG-Member-Industry (OGAT) |
| 6. Mr. Godvictor Lyimo | MSG-Member-Industry (TCME) |
| 7. Mr. Gerald Mturi | MSG-Member-Industry (TCME) |
| 8. Mr. Priscus Ngowi | (Alt. Mr. J. Andilile-MSG-Member-Government) |
| 9. Mr. Nyanda Shuli | (Alt. Mr.E.Jengo -MSG-Member-Industry -TCME) |

ABSENT WITH APOLOGY

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| 10. Mr. Kharist M. Luanda | MSG-Member- Government |
| 11. Mr. Alferd Mregi | MSG-Member-Government |
| 12. Mr. Alfred Missana | MSG-Member- Government |
| 13. Eng. Paul Masanja | MSG-Member- Government |
| 14. Ms. Blandina Sembu | MSG-Member-CSOs |
| 15. Rev. Dr. Stephen Munga | MSG-Member-CSOs |
| 16. Mr. Amani Mhinda | MSG-Member-CSOs |

INVITED GUESTS

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| 17. Mr. Amos Matiko | Afrikan Image Productions |
| 18. Ms. Carrie Matiko | Afrikan Image Productions |

19. **Mr. Daudi Mng'ong'o**

20. N. N. Mnaye

21. Mr. John Kagaruki

Afrikan Image Productions

Afrikan Image Productions

Afrikan Image Productions

Agenda

Agenda Item 1: Welcome/ Opening Statement

The Chairperson called the meeting to order at 10:20 a.m.

Agenda Item 2: Adoption of the Agenda

The agenda was adopted and approved.

Agenda Item 3: Approval of the Minutes of 48th MSG-Meeting

Minutes were approved. However, MSG asked Secretariat to circulate minutes sooner after the meeting so that Members can track implementation before the next meeting.

Agenda Item 4: Matters arising from the 48th MSG-Meeting

Agenda item 5 regarding OGAT and TCME to solicit the remaining extractive companies to support G8-Tz partnership was reported that the status will be presented in the next meeting.

Agenda Item 5: Update on Translation of the 4th TEITI Report

The Sub-Committee reported progress and challenges faced during its undertaking of the review of the draft Kiswahili translation report which was submitted by BAKITA on 10th October. The committee noted that the Kiswahili translation was not reflecting content and subject matter of the English version and therefore it was compelled to re-work the entire report.

Nevertheless the committee submitted the revised translation report and noted that it requires editing and formatting before it is finalised. MSG accepted the report and asked the Secretariat to complete the report. In addition Secretariat was asked to complete arrangements of producing infographics of the 4th TEITI report. Both infographics and Kiswahili translation are intended for improving dissemination of TEITI reports.

Agenda Item 6: Draft EITI Annual Activity Report - January-December 2013

The annual activity report was approved. However, MSG noted a delay in completing this report according to EITI requirement 7.2. The Secretariat was instructed to ensure future reports are submitted on time.

Agenda item 7: Update on EITI International Secretariat Visit

Members were briefed on EITI International Secretariat mission in Dar es Salaam from 6th-7th October 2014 and its objective of the visit. The mission held meetings with Secretariat, Donors Partners, Selected Civil Society and representatives of MSG aimed at understanding challenges and share advice on improving implementation.

Agenda Item 8: Progress on Preparations of TV and Radio Advert, Production of TV Drama and Documentary for Outreach Activities.


The consultant presented to MSG communication products for TEITI outreach and awareness campaign. The products presented were; video documentary, TV adverts and Radio adverts/Jingles. MSG reviewed products and provided its approval subject to the following corrections: i) TV Advert "Wedding ceremony"- the audio to be adopted for radio advert and discard the video image; and ii) Documentary- the language has to be Kiswahili for entire documentary and therefore Chairperson section should be adjusted accordingly.

Agenda Item 9: Update on the progress of Recruiting Independent Administrator (IA) for the 5th and 6th Reports

Members were briefed on the result of the evaluation of seven firms that express interest to carry out scoping and production of the 5th TEITI report. The assessment which was performed in accordance to Consultant Qualification Selection method (CQS) indicated only two firms out of seven were shortlisted – Moore Stephens and BDO East Africa. Under the CQS method a firm which comes first on the shortlist is given priority to submit technical and financial proposals. In this evaluation, Moore Stephens came first in the shortlist, but since the firm did not complete previous contract (4th TEITI report) and 10% of the contract sum was withheld by the client, MSG was informed that the RfP was not issued as the procedure requires a cancellation of undisbursed amount and formal winding up of the previous contract. Further MSG was informed RfP will be issued soon after the decision has been made on procurement implications in respect to the undisbursed amount of the previous contract. This requires formal communication with the consultant regarding cancellation of the undisbursed amount; and consultant response and acknowledgement.

Agenda 10: AOB: None

Agenda 11: Date of the Next Meeting: 3rd December 2014


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Hon. Mark Bomani
Chairperson-TEITI


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Mr. Benedict Mushingwe
Executive Secretary-TEITI