Tanzania Extractive Industries Transparency Initiative

Mpango wa Uhamasishaji Uwazi katika Mapato ya Madini,Gesi asilia na Mafuta

TEITI/MIN 52/2015

Re: Tanzania EITI Multi-Stakeholders Working Group

Minutes of the Ordinary 52nd MSG Meeting Held at International House, TEITI Board Room, On April 22nd 2015

TEITI-MSG Members

PRESENT

1. Hon. Mark Bomani — Chairperson
2. Ms. Blandina Sembu — MSG-Member-CSOs
3. Mr. Bubelwa Kaiza — MSG-Member-CSOs
4. Mr. Gerald Mturi — MSG-Member-Industry (TCME)
5. Mr. Emmanuel Jengo — MSG-Member-Industry (TCME)
6. Mr. Halfani Halfani (Alt. Ms. Kate Methley-MSG-Member-Industry (OGAT)
7. Mr. Kharist M. Luanda — MSG-Member- Government

ABSENT WITH APOLOGY

8. Mr. Alferd Mregi — MSG-Member-Government
9. Eng. Paul Masanja — MSG-Member- Government
10. Mr. Alfred Missana — MSG-Member- Government
11. Dr. James Mataragio — MSG-Member-Government
12. Mr. Godvictor Lyimo — MSG-Member-Industry (TCME)
13. Mr. Alfred Mwaswenya — MSG-Member-Industry (ASM)
14. Rev. Dr. Stephen Munga — MSG-Member-CSOs
15. Mr. Amani Mhinda — MSG-Member-CSOs
16. Mr. Mbaraka H. Igangula — MSG-Member-CSOs

AGENDA

1. **WELCOME/ OPENING STATEMENT**

   The Chairperson called the meeting to order at 10:45a.m.

2. **ADOPTION OF THE AGENDA**

   The agenda was adopted and approved.

3. **APPROVAL OF THE MINUTES OF 51st MSG MEETING**

   Minutes were approved.

4. **MATTERS ARISING FROM THE 51st MSG MEETING**

   There were no issues raised on the reported matters arising from the 51st MSG Meeting.

5. **Update on progress of recruiting Independent Administrator (IA) for 2012/13 and 2013/14 TEITI report**

   It was reported that, Moore Stephen submitted proposals as requested. The technical proposal was opened on 8th April 2015, and evaluated. Results shows that the firm failed to meet technical requirements therefore the evaluation team recommended the second firm on the short list, BDO East Africa (T) who was asked to submit proposals. MTB met on 21 April 2015 and endorsed the recommendation.

6. **Update on progress of recruiting a consultant for undertaking a study on feasibility of requiring beneficial ownership disclosure**

   MTB met on 21st April 15, and reviewed the evaluation report along with documents on expression of interests from the two firms, Economic and Business Foundation (EBF) Limited and MM Attorneys. After assessment, the Board observed that, EBF lacked adequate strengths to undertake the assignment whereas, MM Attorney failed to attach company certificate of registration and Tax Identification Number as required. In view of noted shortfalls, MTB resolved to re-advertise the tender.

7. Update on the preparation process of TEITI Legislation

Following the approval from Cabinet for establishing TEITI law, on 5th February 2015, a draft TEITI Bill was prepared and presented to Permanent Parliamentary Committee for Energy and Minerals on 4th April 2015 for review. On 10th April 2015, the draft Bill was submitted to the Tanzania Natural Resource Expert Panel (think Tank) for further scrutiny and was discussed for a second time on 14th April 2015. The revised draft was then submitted to AG office for Bill preparation.

8. Update on infographics of the 4th TEITI report

The subcommittee met on 9th March 2015 and agreed on key messages that should translate EI revenues in visual format. To do that, Secretariat is tracing for a model that entails unit costs for construction of a standard class room, a laboratory, and a health centre. These inputs will then be submitted to the consultant for production of infographic designs.

9. Workshop on Communicating TEITI reports in Kiswahili

Subcommittee met on 14th April 2015, and reviewed proposed drafts on workshop schedule, participants list, and delivery approach of the workshop. After discussion, Members endorsed the drafts documents and a date of the Workshop to be on 7th April 2015 at Bahari Beach Hotel. MSG further agreed to schedule the planned BO workshop on 8th April 2015 on the same venue.

10. Briefing on International Secretariat supervision visit

EITI International Secretariat and NGRI visited Dar es Salaam on 23rd and 24th April 2015 as part of supervision routine in assessing progress on workplan implementation and to provide technical support to the Secretariat. While in Dar, the mission held separate meetings with PS-MEM, CSOs groups, and EI Companies. Among issues that were discussed included, delays in recruitment of reconciler; and the risk of suspension if Tanzania could fail to meet the deadline of publication of 2012/13 report by 30th June 2015.

11. Briefing on NRGI's offer to support TEITI

NRGI has offered to support TEITI in carrying out specific activities in the following areas: i) open data, ii) beneficial ownership, iii) contract disclosure, iv) Main-streaming EITI into government systems v). EITI data visualization using, dashboards and infographics. On that account the NRGI has organized a conference on Open Data in Canada – Ottawa from 25th to 29th May 2015. MSG was asked to nominate one of its Members to participate on the conference whereby a nominated Member will also be an Open Data Champion. Mr. Amani Mhinda from CSO**'s** was nominated under the support of NRGI. In addition, NRGI accepted a request to increase participants from company constituency and secretariat on own costs basis, whereas Godvictor Lyimo and Ms. Anastazia Simon were nominated.

Furthermore, NRGI confirmed to send resource persons for BO workshop that was schedule to take place on 8th May 2015.

12. Internal Governance of TEITI-MSG

Under Requirement 1.3 (f) – (g), of the EITI Standard, implementing countries are compelled to ensure that national MSGs adopt a robust internal governance procedures. In light of this requirement, a draft internal governance procedures and code of conduct was presented for MSG review. After discussion it was agreed to form a subcommittee to refine the draft specifically section on: i) Terms of Reference for MSG and internal governance, rules and procedures; and ii) Guidance for good practice for CSO participation in EITI. Names of Members of subcommittee includes: i) Mr. Kharist Luanda (Government) Chair; ii) Mr. Bubelwa Kaiza (CSO); iii) Eng. Emanuel Jengo (Industry); Mr. Halfan Halfan (OGAT) and iv) Ms. Alice Swai (Secretariat).

13. AOB

There was no other business that was discussed.

14. Date of the Next Meeting

To be communicated bv Secretariat

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Hon. Mark Bomani
Chairperson-TEITI

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Mr. Benedict Mushingwe
Executive Secretary-TEITI