



THE UNITED REPUBLIC OF TANZANIA
WIZARA YA MADINI
TAASISI YA UHAMASISHAJI UWAZI NA
UWAJIBIKAJI KATIKA RASILIMALI ZA
MADINI, MAFUTA NA GESI ASILIA



TEITI/MIN93 /5th MSG/2025

**MINUTES OF THE 93RD TEITI MSG MEETING HELD ON 09TH JANUARY, 2025 AT
STATE MINING CORPORATION (STAMICO) BOARD ROOM IN DAR ES SALAAM**

A. ATTENDED TEITI-MSG MEMBERS:

NO.	NAME	INSTITUTION	TITLE
1.	CPA. Ludovick S. Utouh	(Rtd) - CAG	Chairperson
2.	Ms. Mariam S. Mgaya	ES - TEITI	Secretary
3.	Mr. Adam A. Anthony	Haki Rasilimali - CSO	Member
4.	Eng. Theonestina K. Mwashu	FADev - CSO -	Member
5.	Mr. Ahmad M. Massa	TPDC - Government	Member
6.	Mr. John B. Tindyebwa	TCM – Companies	Member

B. ABSENT WITH APOLOGY:

1	Mr. John S. Kinuno	AG - Government	Member
2	Mha.Ramadhani M. Lwamo	(Government) – MC	Member

C. SECRETARIAT ATTENDANCE:

NO.	NAME	POSITION	TITLE
1.	Mr. Rwiza Rutina	Ag. HIA	Secretariat
2.	Mr. Bakari Birika	Ag. HICTS	Secretariat
3.	Mr. Erick Ketagory	Ag. ATM	Secretariat
4.	Ms. Jacqueline Aloyce	Ag. CSM	Secretariat

NO.	NAME	POSITION	TITLE
5.	Ms. Julieth Moshi	HLS	Secretariat
6.	Mr. Andrew Eriyo	HRS	Secretariat
7.	Honest Humba	HFPS	Secretariat
8.	Ms. Mageni Sagenge	HRM	Secretariat
9.	Godfrey Masabala	HRCS	Secretariat
10.	Ms. Annastazia Ryoba	HCRS	Secretariat
11.	Ms. Maisory Chegere	Accountant.	Secretariat
12.	Mr. Emmanuel Kinyau	LO	Secretariat

D. AGENDA OF THE MEETING

93.1: Opening of the meeting.

93.2: Adoption of the Agenda.

93.3: Declaration of Conflict of Interest.

93.4: Approval of the Minutes of the 91st and 92nd MSG Meeting.

93.5: Discussion of the Matters Arising from the 91st and 92nd MSG Meeting.

93.6: Discussion of the Matters from Audit and Risk Sub-Committee

93.7: Discussion and approval of the Term of Reference (ToR) for production of 2022/2023 TEITI Report.

93.8: Discussion and approval of the Scoping Study for production of 2022/23 TEITI report.

93.9: Update on implementation of contract disclosure.

93.10: Update on the Implementation of Beneficial Ownership Disclosure.

93.11: Update on the development of systematic data disclosure.

93.12: Update on preparation for 62 EITI Board meeting

93.13: Update on implementation of resolutions provided in the meeting of board chairpersons and heads of the public entities

93.14: Any Other Business (AoB).

93.15: Date for the next meeting.

93.16: Closing of the meeting.

AGENDA 1: OPENING OF THE MEETING

- 93.1.1** The meeting was opened at **10:37 a.m.** by the MSG Chairperson and welcomed the MSG Members to the meeting.
- 93.1.2** **NOTED** the presence of the quorum.

AGENDA 2: ADOPTION OF THE AGENDA

- 93.2.1** Thirteen (13) Agenda were presented. Members agreed to add new three (3) agenda item on discussion on matters from the audit and risk committee, update on the development of TEITI systematic data disclosure and update on implementation of the resolutions provided in the meeting of board chairpersons and heads of the public entities as agenda item number 6, 11 and 13. Agenda items were renumbered accordingly.
- 93.2. 2** The MSG members **ADOPTED** the **16** agenda items as presented.

AGENDA 3: DECLARATION OF CONFLICT OF INTEREST

- 91.3.1** No members had any conflict of interest in the agenda items presented.

AGENDA 4: APPROVAL OF THE MINUTES OF THE 91ST and 92ND TEITI MSG MEETINGS

- 93.4.1** **PRESENTED** the minutes of the 91st and 92nd meetings.
- 93.4.2** The MSG members **RECEIVED** and **REVIEWED** the minutes accordingly.
- 93.4.3** The MSG members **APPROVED** the minutes of the 91st and 92nd meetings as true and correct record of the proceedings of the respective meetings.

AGENDA 4: DISCUSSION OF THE MATTERS ARISING FROM THE 91ST MSG MEETING

- 93.5.1** TEITI secretariat **PRESENTED** matters arising from 91th MSG meeting minutes.
- 93.5.2** MSG **APPROVED** matters arising from the 91th MSG meeting subject to correction as directed.

AGENDA 5: DISCUSSION OF THE MATTERS ARISING FROM THE 92ND MSG MEETING

- 93.5.1** TEITI secretariat **PRESENTED** matters arising from 92nd MSG meeting minutes.
- 93.5.2** MSG **APPROVED** matters arising from the 92nd MSG meeting subject to correction as directed.

AGENDA 6: DISCUSSION ON MATTERS FROM THE AUDIT AND RISK COMMITTEE

- 93.6.1** It was **NOTED** that the Audit and Risk Management Sub-Committee reviewed the draft Audit Committee and Internal Audit charters, the Internal Audit annual work plan for the fiscal year 2024/25, and the Draft of Financial Statements for the year ending 30th June 2024. The Secretariat has incorporated all feedback into the draft charters as instructed by the sub-committee.

The MSG **COMMENDED** the excellent work completed by the sub-committee and the Secretariat. The MSG **DIRECTED** that, moving forward, all documents must be distributed to all MSG members for their input and endorsement before submission to the MSG meeting. The MSG **APPROVED** the draft charters and the Internal Audit annual work plan for the fiscal year 2024/25.

AGENDA 7: DISCUSSION AND APPROVAL OF THE TERMS OF REFERENCE (TOR)

93.7.1 MSG was informed that Transparency and Accountability Sub-Committee met on 30th December, 2024 and reviewed the draft TORs. TEITI Secretariat presented the ToRs for production of the 2022/23 TEITI report for MSG discussion and approval. The MSG **AGREED** to the presented ToRs and the proposed risk-based approach to be used for production of 2022/23 TEITI report.

- 93.7.2** The MSG **APPROVED** the ToRs for the preparation of the 15th TEITI report.

AGENDA 8: DISCUSSION AND APPROVAL OF THE SCOPING STUDY FOR THE PRODUCTION OF THE 2022/23 TEITI REPORT

- 93.8.1** The MSG was **INFORMED** that the Transparency and Accountability Sub-Committee met on 30th December 2024 and reviewed the first draft of the

Scoping Report. The Secretariat **PRESENTED** key findings from the Scoping Report for the fiscal year 2022/23 and requested its endorsement along with the templates for data collection.

93.8.2 The MSG **RECEIVED** the Scoping Report, **COMMENDED** the Secretariat for its work, and **DELIBERATED** on the following:

- i. Avoid grammatical errors in the report.
- ii. Maintain consistency in the use of bullets, roman numerals and alphabetical numbering.
- iii. Include a glossary of technical terms used in the report.
- iv. Incorporate graphics to reduce excessive descriptive content.
- v. Ensure that energy transition issues are addressed.
- vi. Clearly explain how the materiality threshold is determined, emphasizing company contributions based on the types of minerals in the production of the 15th TEITI report.
- vii. Provide a clear and precise definition of EITI.
- viii. Prepare a concise executive summary for MSG members to engage local government authorities overseeing major mining, oil, and gas projects.
- ix. Separate contributions from the mineral sector and the oil and gas sector.
- x. Categorization of small scale miner's contribution according to mineral types.
- xi. To provide explanation of reason of decrease of total contribution as compared to the 2021/22 TEITI report.

91.8.3 MSG agreed the small scale miners data to be included based on government receipts and should be not reconciled.

93.8.3 The MSG **APPROVED** the Scoping Report with the noted improvements.

AGENDA 9: UPDATE ON THE IMPLEMENTATION OF CONTRACT DISCLOSURE

93.9.1 The MSG **RECEIVED** an update on the implementation of contract disclosure. The Secretariat informed members that TEITI had reviewed six (6) mineral sector framework agreements to identify contractual information for disclosure.

A report of the identified information was submitted to the Ministry of Minerals on 18th January 2024 for guidance. The Ministry advised TEITI to seek consent from relevant companies for disclosure.

To date, three (3) companies have consented to disclose the identified contractual information, while the remaining three (3) companies have requested additional time to consult their parent companies and shareholders.

93.9.2 The MSG **DELIBERATED** and **DIRECTED** the TEITI Secretariat to forward the three approved contracts to the Minister for Minerals for publication as per the TEITA Act, Cap. 447.

AGENDA 10: UPDATE ON THE IMPLEMENTATION OF BENEFICIAL OWNERSHIP DISCLOSURE

90.10.1 The MSG was INFORMED that, on 30th December 2024, the Attorney General (AG) clarified that there is no legal conflict between the Companies Act, Cap. 212, and the TEITA Act, Cap. 447, regarding the disclosure of beneficial ownership (BO) information. TEITI is not restricted from obtaining transparency-related information from the Business Registrations and Licensing Agency (BRELA). Each institution must fulfill its obligations as outlined in the relevant laws.

90.10.2 It was also **REPORTED** that the definitions of BO and Politically Exposed Persons (PEPs) under Tanzanian law have been included in the BO template.

90.10.3 The MSG **DIRECTED** the Secretariat to:

- i. Publish the names of BOs as stated in the TEITA Act, Cap. 447, while continuing to seek AG approval for TEITI to be granted access to BO data from BRELA.
- ii. Utilize the minimum available BO information to establish its own BO Register.
- iii. Apply templates for collecting BO information from EITI member companies.

AGENDA 11: UPDATE ON THE DEVELOPMENT OF TEITI SYSTEMATIC DATA DISCLOSURE

93.11.1 The MSG was **INFORMED** of progress on the development of the systematic data disclosure system, known as the Extractive Data Reporting Management Information System (EDR-MIS).

93.11.2 It was **REPORTED** that the system development is in its final stage, with 75% completion.

93.11.3 The MSG was **INFORMED** that the next step is System Testing, where all stakeholders—including mineral and oil & gas companies, government entities, the TEITI Secretariat, and MSG members—will participate.

93.11.4 It was also **REPORTED** that EITI has agreed to channel BHP funds to TEITI to support the implementation of systematic disclosure, particularly in developing EDR-MIS. TEITI and EITI will meet to discuss the best way forward.

93.11.6 The MSG **AGREED** to proceed with the next phases of system testing.

AGENDA 12: UPDATE ON PREPARATION OF THE 62nd EITI BOARD MEETING

93.12.1 It was reported that Tanzania will host the International EITI Board Meeting in March 2025, and TEITI has started preparations. Agreements include formal communication of the hosting, selection of a venue, and funding arrangements where EITI covers meeting costs while Tanzania funds the reception. The guest of honor will be the Minister of Energy, and the media will not be involved until after the meeting.

93.12.1 Gran Melia Hotel confirmed that the venue is reserved by EITI and visa procedures are shared with EITI. The required budget is TZS 208,180,000.00 and fundraising efforts are underway through UNDP and Geita Gold Mine Co. Limited.

However, budget constraints remain a key challenge, along with EITI's limitation of 20 Tanzanian participants.

Despite progress, securing funds is essential to ensure the successful hosting of the meeting.

AGENDA 13: UPDATE ON IMPLEMENTATION OF THE RESOLUTIONS PROVIDED IN THE MEETING OF BOARD CHAIRPERSONS AND HEADS OF THE PUBLIC ENTITIES

It was reported that the Institution participated in the Meeting of Chief Executives of Public Institutions, held at the Arusha International Conference Centre from August 27–30, 2024. The implementation status of the resolutions and directives issued during the session is as follows:

i. TEITI's Participation in the National Development Vision (TDV 2050) and Strategic Planning

- TEITI has developed and implemented both short-term and long-term strategic plans.
- It contributed to the preparation of TDV 2050 by completing a feedback questionnaire.
- It has implemented aspects of the Election Manifesto by enhancing transparency and accountability in the natural resources sector.

ii. Increasing Contributions and Reducing Dependency on the National General Fund

- TEITI does not generate revenue but provides essential services.
- It has begun preparing funding proposals to reduce reliance on government subsidies.
- Cost-saving measures have been implemented, including utilizing in-house staff for report preparation instead of hiring external consultants.

- An ICT system for report preparation (EDRMIS) is being developed, and government systems such as MUSE, NeST, ESS and PLANREP are being utilized.

iii. **Good Governance and Public Communication**

- TEITI is implementing recommendations from the Controller and Auditor General (CAG).
- It adheres to laws and regulations in executing its duties.
- Reports are published on the official website (www.teiti.go.tz).

AGENDA 14: ANY OTHER BUSINESS (AOB)

94.14.1 MSG members were **INFORMED** and **INVITED** to participate in a training session organized by the Treasury Registrar on 22nd and 23rd January 2025.

94.14.2 MSG members were also **UPDATED** on the progress of preparations for the EITI Board Meeting.

AGENDA 15: DATE FOR THE NEXT MEETING

94.15.1 The date for the next meeting will be communicated to members at a later time.

AGENDA 16: CLOSING OF THE MEETING

94.16.1 The Chairperson officially closed the meeting at 8:17 PM, acknowledging and appreciating the members for their attendance and valuable contributions.



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Mariam S. Mgaya
Executive Secretary – TEITI
Date: 09/01/2025



CPA. Ludovick Utouh
Chairperson TEITI
Date: 09/01/2025